



Pollution Incident Response Management Plan (PIRMP)

D'ALBORA Marinas AKUNA BAY / CABARITA POINT

NELSON BAY / THE SPIT / RUSHCUTTERS BAY

(This public version contains extracts from the full PIRMP – please apply in writing for copies of the full version)

1.1 Reasons for this PIRMP

The Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans (PIRMP) Regulation 2012 requires the holder of an Environment Protection License to have a PIRMP available on its website.

d'Albora Marinas operate under the following Environmental Protection Licenses:

- **11212** – d'Albora Marinas **Akuna Bay**
- **10818** – d'Albora Marinas **Cabarita Point**
- **11213** – d'Albora Marinas **Nelson Bay**
- **11214** – d'Albora Marinas **Rushcutters Bay**
- **11211** – d'Albora Marinas **The Spit**

'If there is a risk of *material harm* to the environment, pollution incidents are to be notified immediately to Fire & Rescue NSW, the NSW EPA, NSW Dept. of Health, SafeWork NSW and the local council.'

1.2 Objectives of this PIRMP

This PIRMP has been prepared in accordance with the requirements of Part 5.7A of the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012.

The objectives of this plan are to:

- Ensure timely and comprehensive communication about a pollution event to the Appropriate Regulatory Authority and other agencies, and to other people who may be affected by the event
- Minimise and control the risk of a pollution incident by identifying risks and developing suitable control measures
- Ensure the plan is properly implemented by trained staff, identify persons responsible for implementing it, and ensuring the plan is regularly tested for accuracy, currency and suitability

C. Details of pre-emptive action

As part of its commitment to protection of the environment, d'Albora Marinas regularly engages with specialist contractors for the following services:

- Inspection, testing and routine maintenance of underground fuel tanks and related fuel systems
- Ground water sampling, analysis and reporting
- Statistical Inventory Reconciliation Analysis (SIRA) monthly reporting
- Essential Fire Safety Measures maintenance and reporting
- Environmental, safety, and insurance related auditing

In the event of a fuel spill, leak, or other harmful incident, the Manager and employees of each Marina are trained to follow d'Albora Marinas' **EMERGENCY PROCEDURES** and **POLLUTION INCIDENT DECISION flowcharts**, both of which have been designed to assist in responding to incidents of this nature and are readily available on site.

H. Contact details of relevant authorities - See section G below for all contact details

I. Warnings and Updates

Communicating with owners and occupiers of local premises and the community

The Marina Manager or nominated representative of Balmain Asset Management / Denarke Pty Ltd shall, upon becoming aware of a pollution incident or event, assess the severity of the incident with regards to impact on:

- Boat owners, marina tenants and occupiers of local premises
- The community

In assessing the severity, consider the following questions:

- Does the pollution incident have the potential to affect a business, household or operation?
- How might it affect them (short and long term)?
- What actions are required to provide protection from harm?

In liaison with the CEO/Balmain General Counsel/Head of Operations/Marketing Manager (or other delegated person), communication with affected properties/premises through a door knock and/or letter drop can begin, to provide the following information relevant to the pollution incident:

- What has happened
- The environmental and, or safety implications for them
- Actions taken or being taken to minimise harm or risk
- What to expect
- Where additional information will be published or available*
- Contact details for further queries or concerns

*Information may be published on the d'Albora Marinas website, Facebook page, Twitter feeds, or other social media channels as appropriate to the time.

G. Contact details for activation, notification and response

CONTACT DETAILS			
Name	Position	24-hour Contact details	
(i) Persons primarily responsible to activate the response plan			
Marina Managers	or... Assistant Marina Managers or Experienced Dockmasters	See details below	
(ii) Notification of Authorities			
Marina Manager and, or Suzanne Davies, or Michael Finlayson	Marina Manager CEO of d'Albora Marinas General Counsel (Balmain)	See manager details below 0403 852 265 0402 143 324	
(iii) Persons responsible for management of pollution response			
Marina Managers	Evan Wooldridge Peter Moxham John Bradshaw Domenico Giuffre	0404 805 175 (Akuna Bay) 0422 194 024 (Rushcutters Bay & The Spit) 0418 239 859 (Nelson Bay) 0435 619 135 (Cabarita Point)	
Assistant Marina Managers (AMM) or Experienced Dockmasters	Lars Steel-Mills (AMM) Vacant Dale Young (Dockmaster) Simon Lambe (Dockmaster) Brett Lovett (AMM)	0434 886 300 (Akuna Bay) 0400 000 000 (Cabarita Point) 0490 428 857 (Nelson Bay) 0407 939 096 (Rushcutters Bay) 0404 834 298 (The Spit)	
(iv) Relevant Authorities – Contact details (in order of industry notification for pollution incidents See PROTOCOL for further information			
Fire & Rescue	(if immediate threat to human health or property)	000	
EPA (or the Appropriate Regulatory Authority (ARA))	Environmental Line Take note of EPA ref. number	131 555	
the Ministry of Health Local Public Health Line (see www for local unit)	SE (Randwick) SE (Illawarra) Newcastle Parramatta Hornsby	Business hours After hours Business hours After hours Business hours After hours Business hours After hours	(02) 9515 9420 (02) 9515 6111 (02) 9382 8333 (02) 9382 2222 (02) 4924 6477 (02) 4924 6477 (02) 9840 3603 (02) 9845 5555 (02)9477 9400 (02) 9477 9123
SafeWork NSW	Option 2 (May 2016) EPA reference number required	13 10 50	
Local Authority (Local councils)	Woollahra Council (RB) Port Stephens Council (NB) Ryde City Council (CP) Warringah City Council (TS, AB)	(02) 9391 7000 (02) 4980 0255 (02) 9952 8222 (02) 9942 2111	
Fire and Rescue NSW	If situation warranted you do not need to call again	000 call 1300 729 579	