



Pollution Incident Response Management Plan (PIRMP)

D'ALBORA Marinas AKUNA BAY / CABARITA POINT

NELSON BAY / THE SPIT / RUSHCUTTERS BAY

(This public version contains extracts from the full PIRMP – please apply in writing for copies of the full version)

1.1 Reasons for this PIRMP

The Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans (PIRMP) Regulation 2012 requires the holder of an Environment Protection License to have a PIRMP available on its website.

D'ALBORA Marinas operate under the following Environmental Protection Licenses:

- **11212** - D'ALBORA Marinas **Akuna Bay**
- **10818** - D'ALBORA Marinas **Cabarita Point**
- **11213** - D'ALBORA Marinas **Nelson Bay**
- **11214** - D'ALBORA Marinas **Rushcutters Bay**
- **11211** - D'ALBORA Marinas **The Spit**

'If there is a risk of *material harm* to the environment, pollution incidents are to be notified immediately to the EPA, NSW Health, Fire & Rescue NSW, SafeWork NSW and the local council.'

1.2 Objectives of this PIRMP

This PIRMP has been prepared in accordance with the requirements of Part 5.7A of the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012.

The objectives of this plan are to:

- Ensure timely and comprehensive communication about a pollution event to the Appropriate Regulatory Authority and other agencies, and to other people who may be affected by the event
- Minimise and control the risk of a pollution incident by identifying risks and developing suitable control measures

- Ensure the plan is properly implemented by trained staff, identify persons responsible for implementing it, and ensuring the plan is regularly tested for accuracy, currency and suitability

C. Details of pre-emptive action

As part of its commitment to protection of the environment, D'ALBORA Marinas regularly engages with specialist contractors for the following services:

- Inspection, testing and routine maintenance of underground fuel tanks and related fuel systems
- Ground water sampling, analysis and reporting
- Statistical Inventory Reconciliation Analysis (SIRA) monthly reporting
- Essential Fire Safety Measures maintenance and reporting
- Environmental, safety, and insurance related auditing

In the event of a fuel spill, leak, or other harmful incident, the Manager and employees of each Marina are trained to follow D'ALBORA Marinas' **EMERGENCY PROCEDURES** and **POLLUTION INCIDENT DECISION flowcharts**, both of which have been designed to assist in responding to incidents of this nature, and are readily available on site.

H. Contact details of relevant authorities - See section G below for all contact details

I. Warnings and Updates

Communicating with owners and occupiers of local premises and the community

The Marina Manager or nominated representative of Balmain Asset Management / Denarke Pty Ltd shall, upon becoming aware of a pollution incident or event, assess the severity of the incident with regards to impact on:

- Boat owners, marina tenants and occupiers of local premises
- The community

In assessing the severity, the following questions shall be considered:

- Does the pollution incident have the potential to affect a business, household or operation?
- How might it affect them (short and long term)?
- What actions need to be taken to protect them from harm?

In liaison with the Head of D'ALBORA (or other delegated person), contact will be made with affected properties/premises through a door knock and/or letter drop to provide the following information relevant to the pollution incident:

- What has happened
- The environmental and, or safety implications for them
- Actions taken or being taken to minimise harm or risk
- What to expect
- Where additional information will be published or available*
- Contact details for further queries or concerns

*Information may be published on the D'ALBORA Marinas website, Facebook page, Twitter feeds, or other social media channels as appropriate to the time.

G. Contact details for activation, notification and response

CONTACT DETAILS		
Name	Position	24-hour Contact details
(i) Persons primarily responsible to activate the response plan		
Marina Managers	or...	Assistant Marina Managers
		See manager details below
(ii) Notification of Authorities		
Marina Manager and, or Jenni Neumann	Marina Manager Head of D'ALBORA Marinas	See manager details below 0428 158 703
(iii) Persons responsible for management of pollution response		
Marina Managers	Evan Wooldridge Peter Moxham Stephen Paul Domenico Giuffre	0404 805 175 (Akuna Bay) 0422 194 024 (Rushcutters Bay & The Spit) 0490 428 857 (Nelson Bay) 0435 619 135 (Cabarita Point)
Assistant Marina Managers	Lars Steel-Mills Lucas Gander (Dockmaster) Kim Conrades Nicholas Fry Brett Lovett	0434 886 300 (Akuna Bay) 0410 827 191 (Cabarita Point) 0414 657 466 (Nelson Bay) 0400 396 439 (Rushcutters Bay) 0404 834 298 (The Spit)
(iv) Relevant Authorities – Contact details (in order of industry notification for pollution incidents) <i>See PROTOCOL for further information</i>		
Fire & Rescue	(if immediate threat to human health or property)	000
EPA (or the Appropriate Regulatory Authority (ARA))	Environmental Line Take note of EPA ref. number	131 555
the Ministry of Health Local Public Health Line (see www for local unit)	SE (Randwick) SE (Illawarra) Newcastle Parramatta Hornsby	Business hours After hours Business hours After hours Business hours After hours Business hours After hours Business hours After hours
		(02) 9515 9420 (02) 9515 6111 (02) 9382 8333 (02) 9382 2222 (02) 4924 6477 (02) 4924 6477 (02) 9840 3603 (02) 9845 5555 (02)9477 9400 (02) 9477 9123
WorkCover	Option 2 (May 2016) EPA reference number required	13 10 50
Local Authority (Local councils)	Woollahra Council (RB) Port Stephens Council (NB) Ryde City Council (CP) Warringah City Council (TS, AB)	(02) 9391 7000 (02) 4980 0255 (02) 9952 8222 (02) 9942 2111
Fire and Rescue NSW	If situation warranted you do not need to call again	000 call 1300 729 579